

Computer Skills

II. Course Description:

This course is designed for students to develop basic understanding of uses of computer and its applications in nursing.

V. Course Content:

Distribution of Semester Weekly Plan of Course Topics/Items and Activities.

A – Theoretical Aspect:

Order	Topics List	Week Due	Contact Hours
1	Introduction	1	2
2	RAM and ROM	2-3	4
3	MS word	5-6	4
4	Midterm exam	7	2
5	MS-Excel	8-9	4
6	MS-POWERPOINT	10-11	4
7	Multimedia	12	2
8	Introduction to Internet	13-14	4
9	Final exam	15	2
Number of Weeks /and Units Per Semester		15	30

B– Practical Aspect:

Order	Topics List	Week Due	Contact Hours
1	MS-Word	1-3	6
2	MS-Excel	4-6	4
3	MS-POWERPOINT	7-9	6
4	Multimedia	10	2
5	Introduction to Internet	11-13	6
6	Final exam	14-15	4
Number of Weeks /and Units Per Semester		15	30

VI. Teaching strategies of the course:

1. Lecture - Discussion

2. Demonstration
3. Student assignments
4. Practical session

**VIII. Schedule of Assessment Tasks for Students during the Semester:
Theoretical part**

No.	Assessment Method	Week Due	Mark	Proportion of Final Assessment	Aligned Course Learning Outcomes
1	Attendance and Activities	15th week	5	5%	b1,b1,d1
2	Student assignment	5th and 12th week	5	5%	b1,d1
3	Mid-term exam	7th or 8th week	10	10%	b1,d1
4	Final exam	16th-17th week	40	40 %	b1,b2,d1
Total Theory Weight			60	60%	

Practical part

Assessment	Type of Assessment Tasks	Week Due	Mark	Proportion of Final Assessment	Aligned Course Learning Outcomes
1	Attendance and Attitude	14 th week	5	5%	c1
2	Semester work	1 st and 14 th week	10	10%	c1
3	Final exam (theory or oral)	15 th week	5	5%	c1
4	Final exam (practical)	16 th -17 th week	20	20%	c1
Total Practical Weight			40	40%	